



**HARTNELLCOLLEGE**

Professional Development Committee

Agenda

October 23, 2023

**Meeting dates:**

- Monday Oct 23 – regular meeting
- **PROPOSED meeting Nov 13<sup>th</sup>**
- Monday Nov 27 – regular meeting

**Agenda Oct 23**

1. Save the date notification
2. Committee membership
3. Web page information
4. Finalize keynote speaker "what to speak on"
5. Call for proposals – Oct 24 or 25; due Nov 10<sup>th</sup> (Google sheet)
6. Review PD “programs” – reinstate, update, etc.
7. PD Planning
  - a. Send out survey to gather information regarding upcoming conferences, etc.
  - b. Combining sources to maximize PD opportunities – PDC act as clearing house